



FORWARD PLAN

18 December 2023 - 21 April 2024

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 12/12/23

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Directorate of Place 2023/24 Transport Capital Programme

Description: Purpose of the Report: To set out the proposed programme of schemes to be delivered through the 2023/24 Place Transport Capital Programme budget, following the approval of the 2023/24 Transport Capital Budget at Budget Council and subsequent reports to Executive.

The Executive Member will be asked to: Approve the proposed programme of schemes to be delivered in 2023/24.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

James Gilchrist, Director of Transport, Environment and Planning

james.gilchrist@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: N/A

Process: N/A

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/01/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 12/12/23

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Review and decision on the parking permit emission level, daily property permit and city parking waiver policies

Description: Purpose of the Report: To cover parking related items in respect of:

- i. To review the emission levels of discounted parking permits and to review and agree which level to look at and if this applies to some or all of the parking permits that have a discount element.
- ii. Review of the annual parking waiver to reduce this from no time limit to 2 hours.
- iii. Increase the availability and use of the daily property permit.

The Executive Member will be asked:

i. To review the report and make a decision on these 3 items to decide on the parking permit discount emission level and which permit this applies to.

ii. Agree the reduction of the timescale for an annual parking permit user to 2 hours.

iii. To agree to the policy changes for the daily property permit and permission to go through the relevant TRO consultation process as advised by officers.

Wards Affected: All Wards

Report Writer: Graham Titchener **Deadline for Report:** 04/12/23

Lead Member: Executive Member for Economy and Transport

Lead Director: Corporate Director of Place

Contact Details: Graham Titchener

graham.titchener@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Review and decision on the parking permit emission level, daily property permit and city parking waiver policies

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

22/01/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/12/23

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: City of York Council Actions in Response to the York Anti-Racism and Inclusion Strategy

Description: Purpose of Report: To provide a plan of action as the Council's response to the Anti-Racism and Inclusion Strategy which was presented to and approved by Executive and Full Council in July 2023. A commitment was made to provide a further report to Executive in response to the strategy, making recommendations for change where actions can be implemented in the short term and also identifying medium and longer-term measures.

The Executive will be asked: To approve the Action Plans and related activities as contained in the report.

Wards Affected: All Wards

Report Writer: Pauline Stuchfield
Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities, Executive Member for Housing, Planning and Safer Communities

Deadline for Report: 30/11/23

Lead Director: Director of Customer & Communities

Contact Details: Laura Williams, Pauline Stuchfield, Director of Customer & Communities

laura.williams@york.gov.uk, pauline.stuchfield@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: The original strategy was produced by an independent working group which engaged with key organisations across the city and included the council's Black, Asian and Racially Minoritised Communities (BARMC) staff group and Leading Together (Head of Service) Group.

Consultees: The action plan will be produced with input from the staff and will involve detailed engagement with the BARMC staff group.

Background Documents: Public report Council
Public report Executive
City of York Council Actions in Response to the York

Anti-Racism and Inclusion Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/12/23

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Lord Mayoralty 2024/25

Description: Purpose of Report: To set out the points allocation for the Group eligible to nominate to the position of Lord Mayor for 2024/25.

The Executive will be asked: To note the current allocation of points for the Lord Mayoralty for 2024/25.

Wards Affected: All Wards

Report Writer: Dawn Steel

Deadline for Report: 04/12/23

Lead Member: Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director: Director of Governance

Contact Details: Dawn Steel, Head of Civic & Democratic Services

dawn.steel@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: None as this is a customary established process for the selection of the Lord Mayor.

Consultees:

Background Documents: Lord Mayoralty 2024/25

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/01/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/12/23

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Refreshed Governance Arrangements for York's Human Rights & Equalities Board (HREB)

Description: Purpose of Report: In a report considered at the Decision Session of the then Executive member of Culture Leisure and Communities on 31st January 2023, as well as recommitting to the declaration made in 2017 to become a Human Rights City it was approved that the council would:

Commit to moving forward in agreement with York Human Rights City Network (YHRCN) with a refreshed structure for the Human Rights and Equalities Board produced by a joint task group;

This report will describe the outputs and recommendations of that work which will enable the refreshed HREB and its members to move forward in ensuring that York moves forwards and delivers against its commitment as a Human Rights City

The Executive will be asked: To approve the recommendations which will see a refreshed governance structure for the Human Rights and Equalities Board.

Wards Affected: All Wards

Report Writer: Pauline Stuchfield **Deadline for Report:** 30/11/23

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities, Executive Member for Housing, Planning and Safer Communities

Lead Director: Director of Customer & Communities

Contact Details: Pauline Stuchfield, Director of Customer & Communities

pauline.stuchfield@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process: Continued engagement and coproduction with the York Human Rights City Network Steering Group during 2022 and 2023.

Consultees:

Background Documents: EMDS Paper
Refreshed Governance Arrangements for York's Human Rights & Equalities Board (HREB)

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 14/12/23

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Reprourement of the Adult Community Wellbeing and Support Service

Description: Purpose of report: This paper seeks permission to reprocure the Council of the City of York's ("the Council") Community Wellbeing and Support contract for Adults for a maximum 7-year value of £6,638,625.

The contract was commissioned on 1st February 2017 from The Cyrenians Ltd. (t/a Changing Lives) in order to reduce homelessness. The Contract will expire on 31st January 2024 (the Term having previously been extended beyond the original expiry date of 31st January 2022 by a further 2-years). The current contract will need to be extended until 31st July 2024 to ensure continued delivery during the 6-month procurement process (see Annex 4 for Procurement Timelines). The current annual cost is £1,098,375 and a 6-month extension would be at a cost of £549,188.

The Executive/ Executive Member will be asked:

a) To delegate authority the Corporate Director of Adults and Integration (and their delegated officers) in consultation with the Head of Procurement (and their delegated officers) to seek Providers from the market for provision of a 3-year Community Wellbeing contract (with the option to extend the Term by 2-years, and then a further 2-years) via an open, fair and transparent competitive procurement process and evaluation criteria in compliance with the Council's Contract Procedure Rules under Appendix 11 of the Council's Constitution (the "Council's CPRs") and the Light Touch Regime under Regulations 74 to 76 and Schedule 3 of Public Contract Regulations 2015 (the "Procurement Regs").

b) To delegate authority to the Corporate Director of Adults and Integration (and their delegated officers), in consultation with the Director of Governance (and their delegated officers), to determine the provisions of the new Community Wellbeing contract, and to award and conclude the Community Wellbeing contract following an open, fair, and transparent competitive process and evaluation criteria in compliance with the Council's CPRs and the Light Touch Regime under the Procurement Regs.

c) To delegate authority to the Corporate Director of Adults and Integration (and their delegated officers), in consultation with the Director of Governance (and their delegated officers), to negotiate

the provisions of, and conclude and effect entry into, of leases to the appointed provider of the new Community & Wellbeing contract of:

- i. Union Terrace hostel;
- ii. Robinson Court hostel;
- iii. part of 16/18 Bootham;
- iv. 89/91 Scarcroft Road;
- v. 9 Melbourne Street; and
- vi. 2 Sandringham Stree

for a Term of 7 years from and including the Commencement Date of the service contract but excluded from the security of tenure provisions of the Landlord and Tenant Act 1954 and containing provisions entitling the Council as landlord to terminate such leases early upon expiry/termination/non-extension of the service contract .

d) To approve the extension of the current Community Wellbeing and Support Contract for Adults with Changing Lives by 6-months until 31st July 2024.

e) To delegate authority to the Corporate Director of Adults and Integration (and their delegated officers) in consultation with both the Director Governance and the Chief Finance Officer (and their respective delegated officers) to draft, negotiate and conclude any necessary documentation with The Cyrenians Ltd (Changing Lives) to extend the Contract, in compliance with the terms and conditions of the Contract, the Council's Contract Procedure Rules set out within Appendix 11 of the Council's Constitution ("the Council's CPRs") and the Council's statutory obligations under the Public Contract Regulations 2015 ("the Procurement Regs").

f) To delegate authority to the Corporate Director of Adults and Integration (and their delegated officers), in consultation with the Director of Governance (and their delegated officers), to negotiate the provisions of, and conclude and effect entry into, of further leases to The Cyrenians Ltd (Changing Lives) of the following properties::

- i. Union Terrace hostel;
- ii. Robinson Court hostel;
- iii. part of 16/18 Bootham;
- iv. 89/91 Scarcroft Road;
- v. 9 Melbourne Street; and
- vi. 2 Sandringham Stree

for a Term expiring on 31st July 2024 excluded from the security of tenure provisions of the Landlord and Tenant Act 1954 and containing provisions entitling the Council as landlord to terminate such leases early upon expiry/termination/non-extension of the current extended service contract

Wards Affected:

All Wards

Report Writer: Michael Melvin **Deadline for Report:** 04/12/23
Lead Member: Executive Member for Health, Wellbeing and Adult Social Care
Lead Director: Corporate Director of Adult Services & Integration
Contact Details: Michael Melvin, Corporate Director of Adult Social Care and Integration

michael.melvin@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees: Corporate Management Team;
Resettlement Project Board.

Background Documents: Reprocurement of the Adult Community Wellbeing and Support Service

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

22/01/24

FORWARD PLAN ITEM

Meeting: Joint Devolution Committee

Meeting Date: 15/12/23

Keyword:

Item Type: Joint Devolution Committee

Title of Report: Final Business Cases for Brownfield Housing funding programme

Description: Purpose of Report: Further to Minute 16 (13 March 2023), to seek approval of the final business cases for Brownfield Housing Fund Programme.

The committee will be asked to approve the recommendations.

Action date changed. Reason: This has been moved to the meeting scheduled for 15 December 2023.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director:

Chief Operating Officer

Contact Details:

Claire Foale, Assistant Director of Policy and Strategy

claire.foale@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: 23 October 2023 - Exempt Notice - Joint Devolution Committee - Final Business Cases for Brownfield Reg 10 - Final Business Cases for Brownfield Housing Funding Programme

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Joint Devolution Committee

Meeting Date: 15/12/23

Keyword: a 'Key Issue' - decision with significant effects on communities

Item Type: Joint Devolution Committee

Title of Report: MCA Local Assurance Framework

Description: To seek approval of a draft York and North Yorkshire Combined Authority Local Assurance Framework, for submission to the Department for Levelling Up, Housing and Communities.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director: Chief Operating Officer

Contact Details: James Farrar

James.Farrar@businessinspiredgrowth.com

Implications

Level of Risk:

Reason Key: A key decision means a decision made in connection with the discharge of a function which is the responsibility of the Executive and which is likely to have a significant impact on two or more electoral wards in York

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Joint Devolution Committee

Meeting Date: 15/12/23

Keyword: a 'Key Issue' - decision with significant effects on communities

Item Type: Joint Devolution Committee

Title of Report: MCA Economic Framework

Description: To seek approval of a draft Strategic Economic Framework for York and North Yorkshire.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director: Chief Operating Officer

Contact Details: James Farrar

James.Farrar@businessinspiredgrowth.com

Implications

Level of Risk:

Reason Key: A key decision means a decision made in connection with the discharge of a function which is the responsibility of the Executive and which is likely to have a significant impact on two or more electoral wards in York

Making Representations:

Process:

Consultees: Local Authority Chief Executives

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Joint Devolution Committee

Meeting Date: 15/12/23

Keyword:

Item Type: Joint Devolution Committee

Title of Report: MCA Governance Arrangements

Description: To provide the committee with an update summary on proposed governance arrangements for York and North Yorkshire Combined Authority, including arrangements for the integration of York and North Yorkshire LEP and the Office of the Police, Fire and Crime Commissioner.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director: Chief Operating Officer

Contact Details:

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Joint Devolution Committee

Meeting Date: 15/12/23

Keyword:

Item Type: Joint Devolution Committee

Title of Report: Finance Update

Description: To provide an update on the financial aspects of the Combined Authority

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships (and Devolution)

Lead Director: Chief Operating Officer

Contact Details: Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Children, Young People and Education

Meeting Date: 15/01/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements for the 2025/26 School Year

Description: Purpose of Report: To seek the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2025/26 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2025. The report follows a period of 6 weeks consultation.

The Executive Member will be asked to approve the admission arrangements (admissions policies and published admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2025.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Children, Young People and Education

Lead Director:

Corporate Director of Children's and Education

Contact Details:

Rachelle White, School Admissions Manager, Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

rachelle.white@york.gov.uk, barbara.mands@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

The statutory requirement is for a six week consultation 2nd October to 12th November.

Consultees:

Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation documents.

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/01/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 20/02/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Cashless Parking Review

Description:

Purpose of the Report:

Taking forward the decision made by the Executive Member for Economy and Transport to consult on moving the parking estate to cashless payments only and agree to a review of the current number of parking ticket machines and a procurement for parking ticket machines.

The Executive Member will be asked: To make a number of decisions based on the officer recommendations outlined in the report as follows:

i. To review the cashless parking consultation results;

ii. To agree one of the following options:

A – To remove the acceptance of cash across the parking estate, which is in line with the budget decision made in March 2023;

B – To continue to accept cash payments across all the parking estate;

iii. To agree to the removal of some of the on street parking based on an annex that will be included in the report;

iv. Agree to the Parking Services to go out for the procurement of a new supplier for parking ticket machines and pay on exit systems where the decision as to whether cash will be accepted or not will inform the specification for cashless or cash accepting machines.

The action date for this item has changed from 16th January 2024 to 20th February 2024.

Reason: To allow further time to consider the consultation results and review recommendations.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economy and Transport

Lead Director:

Corporate Director of Place

Contact Details:

Graham Titchener

graham.titchener@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The cashless parking consultation is currently underway and will finish on the 4th December, where the findings will inform the decision to be made in this report.

Consultees:

Background Documents:**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/03/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Economy and Transport

Meeting Date: 16/01/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Highway encroachment, Rural West

Description: Purpose of the Report: In 2021 and 2022, the local Parish Council contacted City of York Council (CYC) to ask CYC, as the highway authority, to investigate a possible highway encroachment issue. CYC officers have investigated the issue and have identified an encroachment issue.

Under Section 130 of the Highways Act 1980, the Highway Authority has the duty to assert and protect the rights of the public to use any highway for which they are the highway authority, including any roadside verges.

This report presents a summary of the evidence collated by officers, describes the legal background to any enforcement action that the Council may decide to take, and provides options for the Executive Member to consider when determining the next steps to be taken by CYC as the highway authority.

The Executive Member will be asked: To determine the next steps to be taken by CYC as the highway authority for this encroachment case.

Wards Affected: Rural West York Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Economy and Transport

Lead Director: Corporate Director of Place

Contact Details: Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees: Landowner and Parish Council have been consulted.

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

22/01/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Health, Wellbeing and Adult Social Care

Meeting Date: 17/01/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: York Learning Self Assessment Report 2022/23

Description: Purpose of Report: To show how York Learning has performed in the academic year 2022/23 against the Education Inspection Framework and approval is sought before it is sent to Ofsted on 31 January 2023.

The Executive Member will be asked: To approve our self-assessment report for the academic year 2022/23 as part of governance processes.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Health, Wellbeing and Adult Social Care

Lead Director:

Director of Customer & Communities

Contact Details:

Angela Padfield, Head of Adult Learning Service - York Learning

angela.padfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

The SAR has been pulled together from 10 different reports created by different managers from different areas of learning within York Learning. Each report has been encapsulated into themes for the service report and then shared back for manager challenge. The report goes to governance on the 14th December for approval and will also receive robust challenge from a regional group of c.8-12 adult education providers on January 11th 2024.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/01/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital & Investment Strategy

Description: Purpose of Report: To set out a framework for all aspects of the council's capital and investment expenditure including prioritisation, planning, funding and monitoring.

Wards Affected: Members will be asked: To recommend the strategy to full council
All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 15/01/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Capital & Investment Strategy

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Budget 2024/25 to 2028/29

Description: Purpose of Report: To present the capital programme, including detailed scheme proposals.

Members will be asked: To recommend the proposals to full Council

Wards Affected: All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 15/01/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Capital Budget 2024/25 to 2028/29

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Capital Programme Update monitor 3

Description: Purpose of Report: To provide members with an update on the capital programme.

Members are asked: To note the issues and recommend to Full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 15/01/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme Update monitor 3

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Finance & performance monitor 3

Description: Purpose of Report: To present details of the overall finance and performance position.

Members will be asked: To note the report.

Wards Affected: All Wards

Report Writer: Ian Cunningham, Debbie Mitchell

Deadline for Report: 15/01/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Chief Finance Officer, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Finance & performance monitor 3

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Financial Strategy 2024/25

Description: Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

Members will be asked: To recommend the proposals to full Council

Wards Affected: All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 15/01/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Financial Strategy 2024/25

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Quarter 3 Prudential Indicators

Description: Purpose of Report: To provide members with an update on the treasury management position.

Members will be asked to: Note the issues and approve any adjustments as required to the prudential indicators or strategy.

Wards Affected: All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 15/01/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Quarter 3 Prudential Indicators

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/24

Keyword:

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Strategy Statement 2024/25 - 2028/29

Description: Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators.

Wards Affected: Members will be asked: To recommend the strategy to full Council
All Wards

Report Writer: Debbie Mitchell

Deadline for Report: 15/01/24

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Chief Finance Officer

Contact Details: Debbie Mitchell, Chief Finance Officer

debbie.mitchell@york.gov.uk

Implications

Level of Risk: 04-08 Regular
monitoring required

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Strategy Statement 2024/25 - 2028/29

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 25/01/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Waste Services – Service developments

Description: Purpose of the Report: The purpose of the report is to present to Executive proposed changes in Waste Services to inform the budget process. The report will focus on an option to introduce a garden waste subscription service and also cover other proposed service developments in relation to the bags to bins project, round optimisation and the adoption of a waste policy.

The Executive will be asked: Consider the information presented in the report and note the contents of the report. The Executive will also be asked to consider the introduction of a garden waste subscription service and whether other service developments including bags to bins, round optimisation and the adoption of a waste policy are approved.

Wards Affected: All Wards

Report Writer: Ben Grabham

Deadline for Report: 11/01/24

Lead Member: Executive Member for Environment and Climate Emergency

Lead Director: Corporate Director of Place

Contact Details: Ben Grabham, Head of Environment

ben.grabham@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations:

Process: Not Applicable with exception of the relevant officers and members.

Consultees:

Background Documents: Waste Services – Service developments

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Finance, Performance, Major Projects and Equalities

Meeting Date: 29/01/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Civic protocols Review

Description: Purpose of Report: To review all aspects of current civic protocols to ensure that the Civic Party, including use of the Mansion House and Lord Mayor's Charity are supported into the future in a sustainable way at a time of constrained resources. Importantly this review will ensure that the Lord Mayor can continue to act as an ambassador for the City locally, nationally and internationally, as it's elected First Citizen, in their role to ;

- I. Uphold historical and ceremonial traditions of the Office of Lord Mayor;
- II. Attend and support civic events and community activities which demonstrate the First Citizen's commitment to the Council Plan.

The Executive Member will be asked: To approve the revised set of civic protocols for introduction in the new Civic Year from May 2024.

The decision will be made by Cllr Katie Lomas - Executive Member for Finance, Performance, Major Projects and Equalities in consultation with Cllr Claire Douglas – Executive Leader inc. Corporate Services, Policy, Strategy and Partnerships

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director:

Director of Customer & Communities

Contact Details:

Laura Williams

laura.williams@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

06/11/23

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Finance, Performance, Major Projects and Equalities

Meeting Date: 29/01/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Implementing the Social Model of Disability

Description: Purpose of Report: To produce a clear policy statement as what the Social Model of Disability means in terms of the how the council will communicate, engage and deliver services to residents. This report will also contain an update on the work of the York Access Forum (YAF) and the move to appoint an independent Chair to take the work of YAF forward.

This will provide an update following the following elements of the Council Motion approved by full Council on October 20th 2022, at which the following was resolved:

- To adopt the Social Model of Disability and embed it into every area of its working, operation, policy and practice, including in how it communicates;
- To review the extent to which disability awareness training, inclusive and universal design training and disability equality is embedded across the organisation in how the council delivers services, making recommendations as appropriate;
- To commit to genuine co-production on all council developments, where disabled people's views are incorporated alongside those of appropriate professionals when considering inclusion and accessibility;
- Upon the appointment of an Access Officer, to convene a quarterly Access Forum, resourced so that it will work in an entirely inclusive and accessible way, supporting a genuine commitment to co-production."

The Executive Member will be asked: To approve the policy statement on implementing the Social Model of Disability at CYC, note the YAF update and the next steps in appointing an independent Chair of YAF.

The date for this item has been changed to 29 January because after early conversations with members of the Disabled Community it has been decided to delay this report to enable further consultation ahead of publication.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance, Performance, Major Projects and Equalities

Lead Director: Director of Customer & Communities

Contact Details: Laura Williams

laura.williams@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: The policy statement will be co produced with representatives of the disabled community, along with their involvement in the appointment of the independent Chair of YAF

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 20/02/24

Keyword:

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: York Tourism Strategy

Description: Purpose of the Report:
The report will outline the Tourism Strategy that York's Tourism Advisory Board (TAB) have developed with industry partners, consider its strategic fit with Council Plan Priorities, and recommend that Executive ask Full Council to adopt the strategy on behalf of the city. It will also update Executive on the joint work with North Yorkshire Council, Make it York and the shadow Combined Authority to establish a York & North Yorkshire Local Visitor Economy Partnership (YNY LVEP) for York and North Yorkshire and the collaborative arrangements in place for developing and implementing that LVEP.

The Executive will be asked: .

- Thank the Tourism Advisory Board for their work in preparing a new Tourism Strategy for the city and recommend the strategy to Full Council so that it can be adopted on behalf of the city
- Note the requirement to work collaboratively with North Yorkshire Council to prepare a YNY LVEP Year 1 Growth Action Plan and a framework which aligns the York Tourism Strategy and the North Yorkshire Destination Management Plan by 31 March 2024

Delegate the sign off for York input to the collaborative work on the LVEP Growth Action Plan/LVEP Framework to the Director of Housing, Economy and Regeneration.

Wards Affected: All Wards

Report Writer: Simon Brereton **Deadline for Report:** 08/02/24

Lead Member: Executive Member for Economy and Transport

Lead Director: Corporate Director of Place

Contact Details: Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations:

Process: Extensive consultation through Tourism Advisory Board with external partners. Internal consultation.

Consultees:

Background Documents: York Tourism Strategy

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Housing, Planning and Safer Communities

Meeting Date: 28/02/24

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of Council Garage Licence Agreement

Description: Purpose of report: The report reviews the current CYC garage licence agreement, identifying parts that require updating to bring it up to date, with the purpose that CYC has a garage licence agreement that is future proof.

The Executive Member will be asked to approve the introduction of a new garage licence agreement from April 2024.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Housing, Planning and Safer Communities

Lead Director: Corporate Director of Place

Contact Details: Kate Grandfield, Supported Housing Manager, Peter Holt, Housing Assistant Team Leader, Denis Southall, Head of Housing Management Services

kate.grandfield@york.gov.uk, peter.holt@york.gov.uk,
denis.southall@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Using Survey Monkey, asking garage licensees for comment on proposed changes to the garage licence. The consultation will take 7 weeks

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

04/03/24

FORWARD PLAN ITEM

Meeting: Decision Session - Executive Member for Housing, Planning and Safer Communities

Meeting Date:

Keyword:

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Increase to Fixed Penalty Notices

Description: Purpose of the Report: To agree increases to the Fixed Penalty Notices charges (including early repayment discounts) for: Fly-tipping, Household Duty of Care, Littering and Fly-posting offences.

The Executive Member will be asked: To approve recommended increases as outlined in the report.

This item has been withdrawn as this will now be considered as part of the overall Financial Strategy 2024/25 report to be considered at Executive on 25 January 2024.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Housing, Planning and Safer Communities

Lead Director:

Corporate Director of Place

Contact Details:

Tanya Lyon

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Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: